

Official Minutes

An official meeting of the Town Board Meeting of the Town Board of the Town of Lima, County of Livingston and the State of New York was held at the Town Hall, 7329 East Main Street, Lima, New York, on the 4th day of June 2024 at 6:30 P.M. Notice was printed in the Mendon-Honeoye Falls-Lima Sentinel.

Present: Supervisor, Michael Falk
Councilperson, Bill Carey
Councilperson, Mark Petroski
Councilperson, Steve Werner
Highway Superintendent, John Sokolofsky
Deputy Town Clerk, Laurie Arner
Town Attorney, Jim Campbell

Excused: Councilperson, Ron Blodgett

Guest(s): Augie Lindsay, Scott Caccamise, Jason Molino, Sarah Sokolofsky, Leslie Reymer

Supervisor Falk called the meeting to order at 6:30 P.M., with the Pledge to the Flag.

Approval of the Agenda

Supervisor Falk requested to move Agenda item #11 e (MEO Position) to Executive Session as Agenda item #22. Upon motion by Councilperson Petroski to approve the amended agenda as distributed, seconded by Councilperson Werner, the vote was unanimous.

CARRIED Ayes: 4 Falk, Carey, Petroski, Werner
 Nays: 0

Town Board Meeting Protocols

Supervisor Falk read new Town Board meeting protocols as follows:
“The Town of Lima follows NYS Open Meetings Law procedures. All meetings of the Town Board are duly noticed and open and accessible to the public. The public is there to witness the proceedings only. In the event of a Public Hearing, people may sign in and speak to the board and those assembled regarding the hearing topic for a maximum of 5 minutes once per board meeting. Speaking time belongs only to the speaker and may not be re-

CARRIED Ayes: 4 Falk, Carey, Petroski, Werner
 Nays: 0

Approval of Abstracts

On a motion by Councilperson Carey to accept, seconded by Councilperson Werner, the vote went as follows: the vote was unanimous.

CARRIED Ayes: 4 Falk, Carey, Petroski, Werner
 Nays: 0

Resolved that the bills contained on Abstract #6 have been reviewed by the Town Board and are authorized for payment in the following amounts:

General Funds:	No. 157 through 194	\$ 28,884.86
Highway Funds:	No. 68 through 79	\$189,162.32

Water District #5

Jason Molino (WSA) updated the Board on the current communication and the Public Town Water Informational Meeting held on May 29. The next Public Informational Town Meeting is Saturday, June 15. Mailers have been mailed, an online survey is available, the website is live (feedback is appreciated), emails sent/collected, and paper copies are available.

Building Inspector/Code Enforcement Officer Report

BI/CEO Charlie Floeser emailed his report for board review. Report is attached.

Highway Department Monthly Report

Highway Superintendent Sokolofsky discussed the Highway report.

Highway Superintendent Sokolofsky requested Corby Road be added to the 284 Agreement.

On a motion by Councilperson Werner to add Corby Road to the 284 Agreement, seconded by Councilperson Carey, the vote went as follows: the vote was unanimous.

CARRIED Ayes: 4 Falk, Carey, Petroski, Werner
 Nays: 0

ACTION TAKEN: Agreement signed.

Highway Superintendent Sokolofsky stated:

- *Waiting on DOT approval for 15A crosswalk
- *Maintaining and updating inventory and equipment planning
- *Highway crew is mowing the cemeteries
- *Two applicants are being considered for the mowing position

The Chevy 1-Ton is in the repair shop for a power steering pump replacement.

The sidewalk Tractor needs repair. The repair quote is \$4200. Supervisor Falk suggested a 2nd quote should be obtained before approval pursuant to the Town's Procurement Policy.

Highway Superintendent Sokolofsky recently attended the NYS Highway Superintendent School and mentioned a few laws he learned about. Town Attorney Jim Campbell will proceed to investigate.

Highway Superintendent Sokolofsky requested a \$3/hr raise (\$30.03) for the appointment of Ben Martin to become the Highway Deputy Superintendent.

On a motion by Councilperson Carey, to approve a \$3/hr raise (\$30.03) for the appointment of Ben Martin to become the Highway Deputy Superintendent seconded by Councilperson Werner, the vote went as follows: the vote was unanimous.

CARRIED	Ayes: 3	Falk, Carey, Werner
	Nays: 0	
	Abstention: 1	Petroski

Pond Road Geotechnical Evaluation

A discussion was held concerning the roadside bank and the flow of traffic. Supervisor Falk suggested the Board wait for the survey and discuss at the July Board meeting.

Siemens Energy Services

Supervisor Falk reported LaBella Associates will be the grant administrator. The grant saves the Town \$20K. The last grant cycle ends in July.

Budget Transfers

Transfers noted below.

TOWN OF LIMA

PLEASE MAKE THE FOLLOWING BUDGET MODIFICATIONS
AT YOUR NEXT MEETING:

GENERAL FUND-TOWNWIDE

<i>Transfer From:</i> A1990.4	Contingency	\$ 1,341.65
	TOTAL:	<u>\$ 1,341.65</u>

<i>Transfer To:</i> A1330.4	Tax Collection, Contr Expend	\$ 25.00
A1420.4	Law, Contr Expend	\$ 1,316.65
	TOTAL:	<u>\$ 1,341.65</u>

GENERAL FUND-OUTSIDE VILLAGE

<i>Transfer From:</i> B8010.2	Code Enforcement Off. Equip.	\$ 120.95
		<u>\$ 120.95</u>

<i>Transfer To:</i> B8010.4	Code Enforce Officer	\$ 120.95
		<u>\$ 120.95</u>

HIGHWAY FUND-TOWNWIDE

<i>Transfer From:</i> DA5148.4	Services Other Govts, Contr Expend	\$ 122.43
		<u>\$ 122.43</u>

<i>Transfer To:</i> DA5140.4	Misc. Brush/Weed Contr.	\$ 122.43
		<u>\$ 122.43</u>

HIGHWAY FUND-OUTSIDE VILLAGE

<i>Transfer From:</i> DB5031	Interfund Transfers	<u>\$ 204,260.00</u>
		<u>\$ 204,260.00</u>

<i>Transfer To:</i> DB5130.2	Machinery Equipment	<u>\$ 204,260.00</u>
		<u>\$ 204,260.00</u>

On a motion by Supervisor Falk to accept, seconded by Councilperson Carey, the vote went as follows: the vote was unanimous.

CARRIED Ayes: 4 Falk, Carey, Werner, Petroski
 Nays: 0

Procurement Policy

Attorney Jim Campbell reported that NYS Finance Law requirement that the Town comply with the Preferred Vendor requirements of the State for all purchases. Mr. Campbell will inquire as to available training for staff. Revised Procurement Policy is attached.

On a motion by Councilperson Petroski to accept the revised Procurement Policy, seconded by Councilperson Werner, the vote went as follows: the vote was unanimous.

CARRIED Ayes: 4 Falk, Carey, Petroski, Werner
 Nays: 0

Future Opportunities

Councilperson Petroski presented information on a meeting to be held at 6pm on June 13 at Fanatics to discuss the high-speed internet access. The County Administrator, Planning Dept and Highway Dept will be available for questions.

Pro Housing Community

Supervisor Falk is currently working through the data flow to complete more documents needed for approval.

Updated Policy Against Discrimination and Harassment

Attorney Jim Campbell stated the NIMR policy has been revised for the Town of Lima. Supervisor Falk will be the initial contact and Councilperson Petroski will be the second contact for any complaints regarding alleged harassment, workplace violence and/or sexual harassment.

On a motion by Councilperson Werner to accept Councilperson Petroski as the second contact for the Policy Against Discrimination and Harassment, seconded by Councilperson Carey, the vote went as follows:
the vote was unanimous.

CARRIED Ayes: 4 Falk, Carey, Petroski, Werner
 Nays: 0

ACTION: Mr. Campbell to update and provide clean copy to Town Clerk.

Mr Campbell stated vendors must provide proof of training. The Town will host training every year.

On a motion by Councilperson Petroski to accept the NIMR approved Policy Against Discrimination and Harassment and updates, seconded by Councilperson Carey, the vote went as follows: the vote was unanimous.

CARRIED Ayes: 4 Falk, Carey, Petroski, Werner
 Nays: 0

Paid Family Leave

A discussion concerning Paid Family Leave was held. The Employee handbook will need to be updated before adopting.

Public Comments

*Sarah Sokolofsky spoke in favor of Paid Family Leave.

*Steve Werner clarified the farmer in Lima is paying for water when filling their water container for their farm.

*Steve Werner will be discussing the recreation liability for the playground in the July Board meeting.

Move into Executive Session

At the request of Supervisor Falk to retain the Town Attorney and Highway Superintendent and enter Executive Session to discuss the employment history of a particular individual. Upon motion by Councilperson Werner to move into executive session at 8:02 pm, seconded by Councilperson Carey, the vote was unanimous.

CARRIED Ayes: 4 Falk, Carey, Petroski, Werner
 Nays: 0

Move out of Executive Session

Upon motion by Councilperson Petroski to move out executive session at 9.01 pm, seconded by Councilperson Werner, the vote was unanimous.

CARRIED Ayes: 4 Falk, Carey, Petroski, Werner
 Nays: 0

No Action Taken

Motor Equipment Operator Position

Motion to extend offer to Ryan Gillette as Motor Equipment Operator. a full-time Motor Equipment Operator for the Lima Highway Department. Working hours will be four ten (10) hour days each week, Monday through Thursday. Employee will be on call from October to April, for snow removal from Town roads and sidewalks. The effective date of employment is May 29, 2024. The starting rate of pay is \$20.00. There is a six (6) month probationary period. Employment for Mr. Gillette is conditional upon him obtaining a New York State Class A Commercial Driver’s License (CDL) with manual transmission endorsement, within the six (6) month probation period. Upon completion of the training and issuance of the above CDL, the town will reimburse Mr. Gillette out-of-pocket expenses, up to \$1,800.00 for the cost of the schooling to obtain his CDL.

On a motion by Councilperson Carey to accept Ryan Gillette as Motor Equipment Operator with the above stated conditions, seconded by Councilperson Petroski, the vote went as follows: the vote was unanimous.

CARRIED Ayes: 4 Falk, Carey, Petroski, Werner
 Nays: 0

Adjournment of Meeting

Upon motion by Councilperson Werner to adjourn the regular meeting at 9:04pm, seconded by Councilperson Carey, the vote was unanimous.

CARRIED Ayes: 4 Falk, Carey, Petroski, Werner
 Nays: 0

Respectfully Submitted by:

Laurie Arner
Deputy Town Clerk