

Official Minutes

An Organizational meeting of the Town Board of the Town of Lima, County of Livingston and the State of New York was held at the Town Hall, 7329 East Main Street, Lima, New York, on the 2nd day of January 2025 at 5PM Notice was printed in the Mendon-Honeoye Falls-Lima Sentinel.

Present: Supervisor, Michael Falk
Excused: Councilperson, Bill Carey
Councilperson, Mark Petroski
Excused: Councilperson, Ron Blodgett
Councilperson, Steve Werner
Deputy Town Clerk, Laurie Arner
Town Attorney, Jim Campbell
Highway Superintendent, John Sokolofsky

Guest(s):

Supervisor Falk called the meeting to order at 5:00 P.M., with the Pledge to the Flag.

Town Board Meeting Protocols

Supervisor Falk read new Town Board meeting protocols as follows:
“The Town of Lima follows NYS Open Meetings Law procedures. All meetings of the Town Board are duly noticed and open and accessible to the public. The public is there to witness the proceedings only. In the event of a Public Hearing, people may sign in and speak to the board and those assembled regarding the hearing topic for a maximum of 5 minutes once per board meeting. Speaking time belongs only to the speaker and may not be re-assigned to someone else. Privileges of the floor may be granted to anyone who wishes to address the board on any topic at all. In order for the public to be properly noticed the Privileges of the Floor must be applied for and approved by 5 calendar days prior to the Board meeting date. Privileges of the floor are not to exceed 20 min. Approval authority for privileges of the floor are held by the Supervisor or the Deputy Supervisor if the Supervisor is unavailable. At the beginning of each meeting the public may sign up to speak for 5 minutes on any posted agenda topic. Questions can be answered during the agenda discussion or logged for answer after research. At the very end of

each meeting the public may sign up to speak for 5 minutes on any topic at all. Questions can be answered or researched and answered later.”

Approval of the Agenda

Upon motion by Councilperson Carey to approve the agenda as distributed, seconded by Councilperson Werner, the vote was unanimous.

Blanket Undertaking – Resolution #1 of 2025

WHEREAS, section 11 of the Public Officers Law authorizes the governing body of a municipality to procure a blanket undertaking to cover officers, clerks and employees of the municipality who would otherwise be required to post an individual undertaking; and

WHEREAS, such blanket undertaking must indemnify against losses through the failure of officers, clerks or employees to faithfully perform their duties or account for moneys or property received by virtue of their position or employment and through fraudulent or dishonest acts committed by officials, clerks or employees covered there-under, now, therefore, be it

RESOLVED, that the Lima Town Board consents and approves a blanket undertaking to cover all officers, clerks and employees required by law to post an undertaking which undertaking shall be provided by the following policies:

- Current Crime Coverage is with NGM it is effective 12/28/2024-12/28/2025.
- Coverage is Per Employee with a limit of \$25,000
- Faithful Performance is included on for all Municipality Employees except for individuals in Law Enforcement
- There is also Excess Coverage for the following Positions:
 - Town Supervisor: \$60,000
 - Deputy Supervisor: \$60,000
 - Town Clerk/Tax Collector: \$80,000
 - Deputy Clerk: \$80,000

THIS IS TO CERTIFY that I, the undersigned Clerk of the Lima Town Board of the County of Livingston, have compared the foregoing copy of resolution with the original resolution now on file in this office and which was duly adopted by the Lima Town Board of said County on the 2nd day of January 2025 and that the same is a true and correct transcript of said resolution and of the whole thereof.

IN WITNESS WHEREOF I have hereunto set my hand and the official seal of the

Lima Town Board of the County of Livingston.

Jennifer Heim, CMC/RMC
Town Clerk

Upon motion by Councilperson Petroski to approve Resolution #1 of 2025, seconded by Councilperson Werner the vote went as follows:

CARRIED Ayes: 3 Falk, Petroski, Werner
 Nays: 0

2025 Organizational Appointments

Town Bank:	Five Star Bank
Secondary:	M&T, Canandaigua National and Tompkins Bank of Castile
Official Town Newspaper:	Mendon-HF-L Sentinel
Accounting & Payroll:	BBS Accounting
Supervisor:	Michael Falk
Town Justices:	Joe Schwing & Harold Harris
Deputy Supervisor:	Mark Petroski
Town Clerk/Tax Collector:	Jennifer Heim
Deputy Clerk:	Laurie Arner
Superintendent of Highways:	John Sokolofsky
Building Inspector:	Charlie Floeser
Librarian:	Leslie Reyman
Historian:	Karen Hanson
Records Management Town:	Jennifer Heim
Records Management Court:	Carol Tichenor
Court Clerk:	Carol Tichenor
Town Attorney:	James Campbell
Secretary to Joint PB/ZB Boards:	Sharon Knight
Secretary to BAR:	Jill Formella
Maintenance:	Brian Johnson
Shoveler:	Dan Hopson
Town Engineer:	Clark Patterson Lee
Registrar of Vital Statistics:	Jennifer Heim
Deputy Registrar:	

Representative-County Traffic:	John Sokolofsky
Alternate:	Mark Petroski
Custodian:	Dan Hopson

Mutually Agreed on Liaison Positions:

Liaison to Highway Department:	Ron Blodgett
Liaison to Planning Board:	Mark Petroski
Liaison to Parks Commission:	Rob Blodgett, Steve Werner
Liaison to Library Board:	Ron Blodgett
Liaison to Ag Committee:	Bill Carey
Liaison to the Court:	Bill Carey/Mark Petroski
Liaison to Crossroads:	Michael J. Falk
Liaison to Golden Age:	Michael J. Falk
Liaison to Cemeteries/Lawn Care:	Bill Carey
Liaison to Zoning Board of Appeals:	Steve Werner
Liaison for Village:	Michael J. Falk
Liaison to Planning & Buildings/Grounds:	Town Board
Liaison to Master Plan Communications:	Town Board
Liaison to Personnel & Employee Relations:	Michael J. Falk, Mark Petroski
Liaison to Marketing Commercial & Industrial Growth:	Town Board
Liaison to Recreation Program:	Mark Petroski
Liaison to Project Funding & Grants:	Town Board
Liaison to Historical Society:	Bill Carey
Liaison to Fire Department:	Steve Werner
Liaison to American Legion:	Michael J. Falk
Liaison to VFW	Michael J. Falk
Liaison to Be Well in Lima	Mark Petroski

Joint Town & Village Planning Board - Meet 3rd Wednesday of each month & 5-year terms if there is business

Wayne Childs (T) Chairman	2022-2026
Andy Britton (V) Vice Chairman	2024-2028

Members

John Wadach (V)	2021-2025
Chris Harvey (T)	2024-2028
Larry Kramer (T)	2023-2027
Matthew Grant (V)	2020-2026
Jacob Button (T)	2025-2029

Christina Steerman, Alternate (T)
Alternate (V)

Zoning Board of Appeals - Meet as needed & is 5-year terms

Jim Van Dick, Chairman (T) 2022-2026
Cindy DePuy, Vice Chairman

Members

Kenneth Gray (T) 2023-2027
John Bailey (T) 2024-2028
Duane Fuller (V) 2022-2026
Andy Matthews (T) 2024-2028
Cindy DePuy (V) 2022-2026
Alternate (V) 2020-2024
Alternate, (T) 2024-2025

*Alternates are a 2-year term

Livingston County Planning Board

Dennis Neenan 2024 Appointed 3/14/1990

Board of Ethics - Must not be more than 3 members of the same political party & 5 year terms

Tom Reynolds (D) 2021-2025
Anthony Catalano (R) 2022-2026
Michael Oklevitch (R) 2020-2024
Kevin Simmons (R) 2024-2028
Vacancy (D) 2023-2027

Town Assessor - 6 Year Term

Tami Snyder 2019-2024

Assessment Board of Review - Meet once or twice a year - 5-year terms

Jim Carroll 2025-2029
Nicole Snyder 2024-2028
Blake Benson 2022-2026
Christian Nikodem 2022-2026
Dan Proctor 2023-2027

Historic Preservation Commission

Fran Gotcsik, Chair

Robin Hargrave
Don Brown

Agricultural Advisory Committee- 3 Year Terms

Mike Neenan, Chairman	2023-2025
Jeff Recktenwald	2024-2026
Tom Simpson	2023-2025
Ed Blodgett, Jr.	2025-2027
Lee DeKramer	2025-2027
John Lehning	2025-2027
Ron Gruschow	2023-2027
Marc Krieger, Alternate	2024-2026

Lima Golden Age Club

Laurie Arner, President
Jim Murphy, Vice President
Joan Riley, Secretary
Treasurer, Shirley Murphy
Past Officer, Doris Milton
Board Member, Marje Sackett
Board Member/Office of Aging, Marilyn Stuart

Library Board – 5 Year Terms

Shirley Caccamise, President	2020-2024
Teri Kruk	2022-2026
John Grasso	2023-2027
Debbie Lund, Trustee	2024-2028
Leta Button, Trustee	2022-2026 to fill balance of term

Volunteer Pool

Planning Board:
Zoning Board:
Assessment Board of Review:
Historic Preservation:
Library Board:

Special Meetings

May be called with a two-day notice and public posting in 3 locations, example: Town Clerks Legal Bulletin, Kirkwood's, USPS and Lima Diner, with notice given to the news media as well.

2025 Schedule of Salaries

Town of Lima Salaries of Elected & Appointed Officers

Supervisor	\$21,500.00 Annually
Deputy Supervisor	\$ 2,000.00 Annually
Town Board Members	\$20,000.00 Annually (\$5,000.00 per member)
Town Clerk	\$51,480.00 Annually
Deputy Town Clerk	\$16.64/hour
Registrar	\$2,080.00 Annually
Tax Collector	\$3,640.00 Annually
Town Justice	\$25,756.00 Annually (\$12,878.00 per Justice)
Court Clerk	\$19.16/hour
Highway Supt.	\$83,447.00 Annually
Motor Equipment Operator	\$30.02/hour – Ben Martin, Deputy High. Supt.
MEO	\$25.73/hour – Sean Parslow
MEO	\$24.68/hour – Colton Gilbert
MEO	\$20.00/hour – Ryan Gillette
Laborer, PT -mowing	\$15.00/hour
Library Director	\$44,690.00
Town Attorney	\$235.00/hour
Code Enforcement Officer	\$49,506.00
Custodian(s)	\$15.60/hour
Historian	\$2,040 Annually
Assessors Clerk	\$17.88/hour
Assessor	\$33,437.00 Annually
Maintenance	\$20.80/hour
PB/ZB Secretary	\$4,700 Annually
Shoveler	\$15.00/hour

After discussion the board approved the following appointments with amendments and salaries listed below on a motion by Councilperson Petroski, seconded by Councilperson Werner the vote went as follows:

CARRIED Ayes: 3 Falk, Petroski, Werner
 Nays: 0

Mileage Rate .70 Cents

Effective January 1, 2025, mileage is .70 cents per mile driven for business use.

Motion by Councilperson Werner to adjourn at 5:19PM seconded by Councilperson Petroski the vote was unanimous.

Respectfully Submitted by:

Laurie Arner, Deputy Town Clerk