

## Unofficial Minutes

An Organizational meeting of the Town Board of the Town of Lima, County of Livingston and the State of New York was held at the Town Hall, 7329 East Main Street, Lima, New York, on the 4th day of January 2021 at 10:00 A.M. Notice was printed in the Mendon-Honeoye Falls-Lima Sentinel.

Present: Supervisor, Michael Falk  
Councilperson, Bruce Mayer  
Councilperson, Jon Belec  
Highway Superintendent, John Sokolofsky  
Deputy Clerk, Pamela Wronka

Excused: Councilperson, Leta Button  
Councilperson, Bill Carey  
Town Attorney, Jim Campbell  
Town Clerk, Jennifer Heim

Supervisor Falk called the meeting to order at 10:00 A.M., with the Pledge to the Flag.

### **Blanket Undertaking – Resolution #1 of 2021**

**WHEREAS**, section 11 of the Public Officers Law authorizes the governing body of a municipality to procure a blanket undertaking to cover officers, clerks and employees of the municipality who would otherwise be required to post an individual undertaking; and

**WHEREAS**, such blanket undertaking must indemnify against losses through the failure of officers, clerks or employees to faithfully perform their duties or account for moneys or property received by virtue of their position or employment and through fraudulent or dishonest acts committed by officials, clerks or employees covered there-under, now, therefore, be it

**RESOLVED**, that the Lima Town Board consents and approves a blanket undertaking to cover all officers, clerks and employees required by law to post an undertaking which undertaking shall be provided by the following policies:

- Current Crime Coverage is with NGM it is effective 12/28/2020-12/28/2021.
- Coverage is Per Employee with a limit of \$25,000

- Faithful Performance is included on for all Municipality Employees except for individuals in Law Enforcement
- There is also Excess Coverage for the following Positions:  
 Town Supervisor: \$60,000  
 Deputy Supervisor: \$60,000  
 Town Clerk/Tax Collector: \$80,000  
 Deputy Clerk: \$80,000

**THIS IS TO CERTIFY** that I, the undersigned Clerk of the Lima Town Board of the County of Livingston, have compared the foregoing copy of resolution with the original resolution now on file in this office and which was duly adopted by the Lima Town Board of said County on the 4th day of January, 2021 and that the same is a true and correct transcript of said resolution and of the whole thereof.

**IN WITNESS WHEREOF** I have hereunto set my hand and the official seal of the Lima Town Board of the County of Livingston.

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Jennifer Heim, CMC/RMC  
 Town Clerk

Upon motion by Councilperson Mayer to approve Resolution #1 of 2021, seconded by Councilperson Belec the vote went as follows:

CARRIED           Ayes: 3     Falk, Mayer, Belec  
                           Nays: 0

**2021 Organizational Appointments**

After discussion the board approved the following appointments and salaries listed below on a motion by Councilperson Mayer, seconded by Councilperson Belec the vote went as follows:

CARRIED           Ayes: 3     Falk, Mayer, Belec  
                           Nays: 0

Town Bank:	Five Star Bank
Secondary:	M&T, Canandaigua National and Tompkins Bank of Castile
Official Town Newspaper:	Mendon-HF-L Sentinel
Accounting & Payroll:	Baldwin Business Services
Supervisor:	Michael Falk
Town Justices:	Elvira Luhowy & Harold Harris
Deputy Supervisor:	Leta Button
Town Clerk/Tax Collector:	Jennifer Heim
Deputy Clerk:	Pamela Wronka
Superintendent of Highways:	John Sokolofsky
Building Inspector:	Charlie Floeser
Librarian:	Megan McLaughlin
Historian:	Emeritus, Joyce Rapp
Records Management Town:	Jennifer Heim
Records Management Court:	Carol Tichenor
Court Clerk:	Carol Tichenor
Court Liaison:	Bill Carey
Town Attorney:	James Campbell
Secretary to Joint PB/ZB Boards:	Jason Stryker
Secretary to BAR:	
Maintenance:	
Town Engineer:	Clark Patterson Lee
Registrar of Vital Statistics:	Jennifer Heim
Deputy Registrar:	Pamela Wronka
Representative-County Traffic:	Bruce Mayer
Alternate:	Michael J. Falk
Custodian:	Tony & Lynda LaBarca

**Mutually Agreed on Liaison Positions:**

Liaison to Highway Department:	Michael J. Falk
Liaison to Planning Board:	Bruce Mayer
Liaison to Parks Commission:	Leta Button & Jon Belec
Liaison to Library Board:	Bruce Mayer
Liaison to Ag Committee:	Bruce Mayer
Liaison to Crossroads:	Leta Button & Bill Carey
Liaison to Golden Age:	Bruce Mayer
Liaison to Cemeteries/Lawn Care:	Bill Carey
Liaison to Zoning Board of Appeals:	Jon Belec

Liaison for Village:	Michael J. Falk
Liaison to Planning & Buildings/Grounds:	Town Board
Liaison to Master Plan Communications:	Town Board
Liaison to Personnel & Employee Relations:	Michael J. Falk & Leta Button
Liaison to Marketing Commercial & Industrial Growth:	Leta Button & Town Board
Liaison to Expansion of Recreation Program:	Bill Carey
Liaison to Project Funding & Grants:	Town Board
Liaison to Historical Society:	Bruce Mayer
Liaison to Fire Department:	Jon Belec
Liaison to American Legion:	Jon Belec
Liaison to VFW	Michael J. Falk

**Joint Town & Village Planning Board**

Meet 3rd Wednesday of each month & 5-year terms if there is business

**Chairman**

George Gotcsik (T) 2019-2023

**Vice Chairman**

Andy Britton (V) 2017-2021

**Members**

Ericka Gruschow (V) 2017-2021

Wayne Childs (T) 2019-2021

Doug Best (T) 2018-2022

Paul Osborne (V) 2017-2021

Jacob Button (T) 2020-2024

Alternate

**Zoning Board of Appeals - Meet as needed & is 5 year terms**

**Chairman**

John Bailey (T) 2017-2021

**Vice Chairman**

Jim Van Dick (V) 2017-2021

**Members**

Dennis Neenan (T) 2018-2022

Duane Thompson (T) 2019-2023

Duane Fuller (V) 2015-2021

Andy Matthews (T) 2019-2023

Steve Werner (V) 2017-2021

Cindy DePuy, Alternate 2020-2024

**Board of Ethics - Must not be more than 3 members of the same political party & 5 year terms**

Tom Reynolds (D)	term expires 2020
Anthony Catalano (D)	2019-2021
Michael Oklevitch (R)	2020-2024
Kevin Simmons (R)	2019-2023
Vacancy (R)	term expires 2022

**Town Assessor - 6 Year Term**

Tami Snyder	2019-2025
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**Assessment Board of Review - Meet once or twice a year - 5 year terms**

Doug Best	2018-2022
Brett Siewart	2020-2024
Nicole Snyder	2019-2023
VACANCY	2020-2024 – advertise

**Historic Preservation Commission**

Fran Gotcsik, Chair  
Robin Hargrave  
Don Brown

**Agricultural Advisory Committee- 3 Year Terms**

Dennis Neenan, Chairman	2020-2022
Ted Zornow	2018-2020
Dick Gruschow	2020-2022
Ed Blodgett, Jr.	2019-2021
Ron Blodgett, Jr.	2019-2021
Jeff Shanks	2018-2020
Mike Neenan	2020-2022
Marc Krieger, Alternate	2018-2020

**Lima Golden Age Club**

Jim Murphy, President & Treasurer  
Doris Milton, Vice President  
Joan Riley, Secretary  
Marilyn Stuart, Trustee  
Susan Menz, Trustee  
Jerry Donaghy, Trustee  
Barbara Yorks, Trustee

**Library Board – 5 Year Terms**

Shirley Caccamise, President	2019-2023
Christina Preston, V. President	2017-2021
Sharon Neenan, Secretary	2017-2021
Debbie Lund, Trustee	2019-2023
Cathy VanHorne, Trustee	2017-2021

**Volunteer Pool**

*Planning Board:* Tom Simpson, Ed Reed, Mark Petroski

*Zoning Board:* Mark Petroski

*Assessment Board of Review:* Mark Petroski

*Historic Preservation:*

*Library Board:*

**Special Meetings**

May be called with a two-day notice and public posting in 3 locations, example: Town Clerks Legal Bulletin, Kirkwood’s, USPS and Lima Diner, with notice given to the news media as well.

**2021 Schedule of Salaries**

Town of Lima Salaries of Elected & Appointed Officers

Supervisor	\$15,478.00
Deputy Supervisor	\$ 1,200.00
Town Board Members	\$17,449.00 (\$4,362.25 per member)
Town Clerk	\$41,139.00
Deputy Town Clerk	\$14.00 per hour
Town Justice	\$22,463.00 (\$11,231.50 per Justice)
Court Clerk	\$17,981.00
Highway Supt.	\$72,778.00
Motor Equipment Operator	\$25.80/hour – Ken Arner
“ “	\$27.50/hour - Ken East
“ “	\$26.50/hour - Todd Lyons
“ “	\$22.50/ hour - Tom Rodgers
Laborer, PT -mowing	\$13.26/hour - Brian Crye
Library Director	\$37,477.00
Town Attorney	\$200.00/hour
Code Enforcement Officer	\$41,919.00
Custodian(s)	\$13.65/hour
Historian	\$1,472.00
Assessors Clerk	VACANT as of July 2020
Assessor	\$25,970.00
Maintenance	Vacant Position
PB/ZB Secretary	\$12.61/hour

**Mileage Rate \$0.56**

Upon motion by Councilperson Mayer to accept the new mileage rate of \$0.56, seconded by Councilperson Belec the vote went as follows:

CARRIED           Ayes: 3       Falk, Mayer, Belec

Motion by Councilperson Falk to adjourn at 10:12 am seconded by Councilperson Mayer & Belec, the vote was unanimous.

Respectfully Submitted by:

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Jennifer Heim, CMC/RMC  
Town Clerk

All documents mentioned in the Town Board Minutes can be reviewed at  
Town Hall.